

May 18th, 2016
Fair & Recycling Committee Meeting

Present: Buford Marshall, Gary Peters, Marilyn Marshall, Kerry Severson, Richard Wastlick, Scott Gald, Jeanetta Kirkpatrick, Carla Doudna, Bryan Myers, Connie Jump, Jeff Jump, Warren Keys, Sandy Campbell

Absent without notification: Jamie Koch

Call to order at 5:05pm by B. Marshall

Affirmation of public notice, Doudna gave proof of notification

Motion to approve agenda made by M. Marshall, second by Wastlick, motion carried.

Motion to approve minutes from March and April Meetings, motion by Wastlick and second by Gald, motion passed.

B. Myers addressed the Committee on behalf of the Four Seasons of Fun updating them on the list of events scheduled with Sunday being the Mud Run Obstacle Race which is largely the only thing new for this event. Myers presented the Committee with a map of the tentative course, main reason he is showing the Committee this is there are a couple of things they would like to do. Starting at County Highway AA they will have a dirt pile there and place a slip n slide, dig out the mud pit and will fill back in. As you get to the wooded area he doesn't anticipate having a wide path but largely a lot of dead logs and brush and would like to weave through the trees so he would like to bring in a tractor and make a 5-6 foot wide path and clear some brush through those woods. He stated the path would continue along and through the creek, out and around the horse arena not through as map shows as it was an original discussion and they don't want to make a mess or have to pay for an additional load of screening, then follow the remaining course. Myers stated they will just be clearing a little brush, no large trees largely brush and dead trees etc, etc. B. Marshall asked if they would be crossing the creek and Myers stated they would be going right up it. Doudna asked if they would be placing logs in the creek and Myers stated they would not as there is plenty in the area. Doudna asked if they had contacted the DNR and Myers stated they had but still waiting on a response. Doudna informed her Committee and the meeting attendees that she had contacted the DNR and at this time they don't foresee granting permission for the race given it is within the wetlands area. Doudna informed all present that Jeff Schure with the DNR is currently on vacation and will return on May 31 and that he will be who I have to confirm everything with at that time to insure proper procedure is followed. Myers stated that was still plenty of time since nothing would be done until the event. Myers also stated that they would like to use the Show Barn as they are bringing in a band from 8:30p-11:30p on that Saturday evening. Myers about a contract for his event in July, Doudna stated that since the Fairgrounds Ordinance didn't pass County Board last evening that we would be going with the County's Large Group Ordinance and not sure how the contract would fall in since the Fair Committee is still having other changes made. Doudna presented him with a copy of the current County Ordinance along with the permit; Myers stated that they don't fall within the criteria of that ordinance on any of their days and that Saturday would only be an 11.5 hour day. Doudna stated that he would have to talk with Law Enforcement in regards to that and supplied him with two copies of the fairgrounds map as

requested in the permit. Myers continued to debate the relevance of the 2002 ordinance and that they currently follow it. Doudna again requested that Myers discuss with Law Enforcement as she nor the Committee are here to enforce that as it is not our place to do so. Doudna stated that she would contact Myers on Thursday or Friday as she did prior to meeting regarding the contract. Peters made a motion to stick with the current contract, Wastlick made a second, motion carried.

B. Marshall requested the nomination of Committee. B. Marshall requested a nomination for Chair, Wastlick nominated B. Marshall, no other nominations, Peters moved to close nominations, second by Wastlick, motion carried. B. Marshall requested a nomination for Co-Chair, Wastlick nominated Peters, no other nominations, Wastlick moved to close nominations, second by Severson, motion carried.

Connie Jump addressed the Committee regarding the charging for the use of the grounds for WIHA this year. She thought that it was outrageous that the 4-H kids should have to pay to use the grounds and that she would have to pass that cost onto the schools. She stated that this was not a charged event or a big event 50+ students, parents and teachers. She said she was fine with the \$275 per day but didn't agree with the other charges. Doudna informed the Committee that they were being charged for 2 days only and not the three requested nor were they being charged for the utilities, water or sewer use. Doudna also stated that they would be charged for the hauling of manure from the property at \$50 as is the 4-H Horse Group, cost for ½ load of screening as is the 4-H Horse Group and Rodeo along with a charge for cleaning both sets of bathrooms but no charge for the paper, soap and cleaning products used. Doudna did make note to the Committee that Jump was told they could be responsible for cleaning the bathrooms and wave the \$250 charge. Jump stated that they will be traveling to Lacrosse this year instead as they can get an indoor facility for \$600 and not be responsible for all that we require. J. Jump addressed the Committee as well stating basically the same as C. Jump as well as telling the Committee that they should be ashamed of themselves for charging for the use of the grounds and that most of the kids in WIHA are the local 4-H kids. He stated that the horse stalls on the grounds they paid for, they also drag the arena every year among other repairs. Severson said if that cost could be waved for them, Doudna stated that Four Season of Fun is charged and they give to charity via worked hours, the pig show Melissa puts on is charged, the Rodeo which is 4-H Kids and kids in the schools are charged. Doudna also reminded the Committee and those present to speak that it is not only the 4-H kids that come to work on the grounds, it's Four Seasons of Fun, FIC Committee, Rodeo, Wheels of Time the Committee, local community members and others. Doudna noted that they all put things into the grounds but all still pay for events. The Committee suggested we look at the rental of what is needed to be used instead of the entire grounds. Doudna asked C. Jump to email her what they would typically use for that event. Doudna will put together an updated rental listing for each building and present to the Committee in June or July for review and approval.

Doudna presented on the August events. There will no longer be a bike tour as Doudna was informed that the bike group in the area is looking to bring back the Ocooch Bike Tour in 2017. Doudna addressed returning the Room Tax Grant money as we will not be spending that much on the event with that primary piece now out of play. Wastlick suggested Doudna would determine the amount and communicate with the Room Tax Grant Committee on the return of what is not used. The helmets for the Bike Rodeo will be donated by Shelia Troxel at Wallace, Cooper & Elliot. We will still have the Zap program via The Science Alliance, Farmers Market, and a few other things that we are looking at for that day event.

Campbell presented to the Committee regarding a special recognition for Carletta Heide since she was a big supporter of the Fair. Campbell requested naming the Stage in the Connection Building "The Carletta Heide Stage" or a plaque for her. Gald made a motion to allow the Stage to be named after Carletta, second by Peters, motion carried.

Topics regarding the Fairgrounds were discussed. Doudna informed Severson that he would need to complete the Bartenders course online. Doudna also requested that he print the receipt of payment so it can be reimbursed and supply the Fair Office with a copy of his certificate. Doudna is checking on the food permits to see if we need them for the Fair. Doudna is having a wash station added to the Dillenberg contract at \$90 and this will be used at the Jessica Dull Building. Doudna will start a key log for all those that have keys to the office and any buildings as we had an issue at Churnin Dirt that someone opened one of the barns and milkhouse bathrooms that they did not need. Myers stated previously that they were not sure who or why someone opened them and that possibly the barn may have been unlocked already. Wastlick suggested that we have access to the Four Seasons building so he will look into the key he has for it. Doudna informed that the work days regarding the grounds will be the last two weeks of June which is separate from Gald's Building 10 roofing project. Doudna requested that Keys get the weed eating done not only before the Rodeo but before our work days. It was also requested that he not spray around Building 10, Project Connection Building or the side of the Dairy Barn facing the office with the planting that will be taking place on June 18th. Doudna also addressed the Committee regarding office help before, during and after the fair. Doudna noted that even with Marilyn and Wiedenfeld last year in the office there still needs to be assistance with checking in the entries that are turned in and beginning the entry of the judging sheets among other duties. Kirkpatrick stated this is a contracted service and there is a Resolution already in place with the questions being the funds that will be used to cover it.

Kirkpatrick was asked to address the Committee regarding the Fair Funds as stated on the Coordinators Report. Kirkpatrick again reminded the Committee that they need to form and put into place a policy regarding the use for Fund 33. The Resolution that goes along with Fund 33 is very general so guidelines need to be discussed by the Fair Committee for the use of Fund 33 and put into policy. The idea of a Contingency Fund was requested by the Committee previously and at this time it will not be entertained. It was suggested to add more line items in Fund 68, 57 or 33 so Doudna will work with Jeff on this. There was also questions regarding the QuickBooks Program, Doudna stated that Jeff Harrison at the County Clerk's Office is able to give us the same breakdown of information so the Clerk's office is unsure why we are duplicating work.

Kirkpatrick left the meeting at 6:45pm.

Gald gave an update on the removal of the Old Barn. Randy Olson will tear it down for \$4000, Keys inquired on the smaller building next to it and Gald confirmed that would go as well. B. Marshall requested an estimated quote to submit to Finance & Personnel requesting an additional \$1000 for the project.

The Rodeo was discussed. Doudna reiterated the weed eating Keys upset and left the meeting. Doudna addressed with the Committee that this was a request from the Rodeo because in 2015 it was not done and they don't feel they should have to do that. Doudna addressed the outdoor water hookups, they need to be checked and in working order since they are used, bathrooms need to be cleaned and the removal of items from the barns they will be using.

Discussion on the signs for the Fairground Entrances, Building Sign replacement and Fairgrounds Map was discussed. Doudna presented the proposal from BL Signs regarding the cost and warranty for the signs. Doudna reviewed the amounts for each and informed the Committee that there aren't funds available for 2016 but that we need to work on budgeting these in for 2017. Doudna did inform the Committee that the Fairgrounds Entrance Signs have holes in them and are peeling. Campbell stated that FIC will replace the Avery Marshall sign.

Richland County Sherriff's Department is a no show.

Recycling topics were discussed. The Electronic Recycling Event was a success. Peters asked that a thank you card be sent to the Richland Center High School FFA Class for helping again this year. Wastlick made a motion to give them a \$250 donation for helping with the funds coming out of the education line item from Fund 57, second by Peters, motion carried. Doudna updated the Committee regarding the Agi Plastic recycling opportunity. They are interested in using the Richland County Fairgrounds as a delivery site for the dumpsters that will be then delivered to the farms that have signed up for the program, revolutionplastics.com. Doudna reminded the Committee of the tire event. Peters asked if we were getting rid of the large tires that are left on the grounds; B. Marshall stated that Four Seasons of Fun still uses those.

Coordinators report was given. Kirkpatrick already addressed on Fair Funds. Doudna updated regarding the donation of small refrigerators from Kwik Trip, once the small ones are available we will have to pick up in LaCrosse. They will not be made available this year until after the fair. Doudna informed the Committee that the refrigerator in the conference room belongs to the Horse Club and will be left there for use. The one currently placed is temporary as they are working on getting a newer one. Doudna spoke with Iver Peterson at the DOT and Melinda Jones. She will work with him regarding those directional signs as they will fall within the City limits.

Bill Pay; Peters made a motion to pay the bills, second by M. Marshall, motion carried.

Next Fair Board Meeting will be June 15th, 2016.

Motion by Wastlick to adjourn, second Peters, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator