

November 15th, 2017
Fair & Recycling Committee Meeting

Present: Buford Marshall, Gary Peters, Scott Gald, Richard Wastlick, Jamie Koch, Carla Doudna, Jeanetta Kirkpatrick, Mark McCauley

Absent: Kerry Severson and Marilyn Marshall

Call to order at 5:00pm by B. Marshall

Affirmation of public notice, Doudna gave proof of notification.

Motion to approve agenda made by Wastlick, second by Peters, motion carried.

Motion by Peters to approve the Minutes from the September and October 2017 Meetings, second by Wastlick, motion carried.

No Citizen Members present.

Committee reviewed the steps and action that would be required to form a Fairgrounds Foundation for entertainment. Kirkpatrick suggested requesting a change regarding the verbiage of the second line in Resolution 2003-52. Motion by Gald to request the County Board to approve the change as follows; WHEREAS it is not unusual for the Fair Committee to receive donations from individuals, groups or businesses to be applied towards Fairgrounds entertainment, and, second by Peters, motion carried. Doudna will submit to Vlasak for the December County Board agenda. Gald wanted it noted that the money in Fund 33 should not be used to balance the fair budget (fund 68) where Kirkpatrick noted that there has been great change in the position and benefits for the Coordinator which is what makes the \$25K deficient to the Fund 68 budget. It was agreed that a review of the position needs to be made and that we can discuss in the future more funding for the Fair & Recycling Office.

Committee reviewed options for maintenance donations and how to handle them in the future. It was suggested that starting in 2018 and forward that all maintenance donation will be deposited into Fund 68 and earmarked for the project that the money was donated for. Doudna will work with Kalish in the County Clerk's Office to assure all steps are taken for accounting purposes. Gald noted that FIC (Fairgrounds Improvement Committee) is not for maintenance but for grounds projects and they would like to keep those donations separate. Doudna noted the money given by Big Gain in the past will be used towards the barn projects being done in 2018 as the Company requested it be used for. Kirkpatrick reminded the Committee that any positive balance that Fund 68 has is not put into General Fund that it rolls over to the next year and remains in Fund 68. Motion by Peters to deposit all maintenance donations into Fund 68 following the steps noted above, second by Gald, motion carried.

Presentation from Mark McCauley to the Committee regarding working with him to incorporate package deals for the area and fill some of our camping spots. It was discussed that the Committee would look into purchasing raised fire pits and/or possibly building a few. McCauley presented some great ideas and plans

regarding RV Sites, spacing, pricing, extended stay availability, hosting special events, working with the groups that host events currently and primitive camping. Discussion of having a local food truck and working with the Clubs that have onsite buildings to provide food at times. Doudna will work with McCauley regarding group rates and such and will keep the Committee updated on any items that may need approval.

Doudna updated the Committee regarding the information that Gald presented at the October meeting as far as required grandstand inspections. Lee Foster, VP of Operations at Gym Boys LLC, quoted \$1200 for the current inspection request of two grandstands. Motion by Gald to approve the inspection at the \$1200 with hopes he can attend the inspection to ask questions, second by Koch, motion carried. Wastlick and Peters also mentioned the importance of questioning the portable grandstands used at the grounds, Doudna will follow up on that. Both also stated that any additional cost of inspection of those should be at the cost of the venue bringing them in, the Committee agreed and will vote on that at the next meeting.

Motion by Gald to approve Doudna to accept the 2018 Gordon Flesch Copier/Fax Maintenance agreement and to divide the cost between the Fair Fund (68) and Recycling Fund (57), second by Wastlick, motion carried.

The items given to Doudna from Warren Keys regarding ground and building maintenance projects will be moved to the December Meeting. The information will also be shared with Earl Wallace of the Meat Animal Sale Committee for the 2018 projects.

Convention was discussed. Doudna, Koch and Gald will attend and review entertainment as well as options for the sound system contract for 2019. They will also visit with Chad and Lisa regarding the Carnival for 2018. Motion by Gald for Doudna to pay for the registration cost for each of them and \$100 hospitality room donation which was approved at the October meeting on her credit card and be reimbursed, second by Koch, motion carried.

Doudna submitted a spreadsheet listing out the current November bills and fund balances as of November 3 when reports were sent by Kalish. Doudna also listed out the additional funds that have been deposited from that date to present not listed on the balance sheet. It was also noted that the Beef Producers has the only remaining outstanding fair invoice for 2017.

Gald addressed the Committee suggesting the electronic and tire recycling events be done together in 2018 at the Richland County Highway Shop on Saturday, May 5th. Gald mentioned that Sauk County does that as well as the CleanSweep together. Doudna will talk with Bill and Glen at the Highway Shop and Doug at Town & Country Sanitation to see if we can work that out and update in December.

Wastlick talked about visiting some of the Municipalities in 2018. Doudna and he will work that out and make those appointments. It was suggested that we reach out to the City to ensure proper recycling is done at the parks and community center for events. Doudna will reach out to Melinda and see how we can assist them if needed.

Coordinators Report; Doudna will request at the December Meeting a motion to approve the Meat Animal Sale Committee to pay \$5 gate entry fee for the evening for the sale. Doudna will work with A. Hady and his staff to compose a letter to all 4-H members, 4-H families, youth groups and FFA Advisors regarding the

September 20th closed session discussion regarding fair code misconduct at the 2017 Richland County Fair. Doudna did discuss with Earl Wallace, Superintendent of the Swine Department since his department was targeted at the fair and he expressed the need for it to be addressed as well, Doudna shared his views and comments with the Committee. The Committee agreed that a letter outlining the code of conduct at the fair, 4-H and FFA level would be better addressed to all so it is clearly understood that any and all future behavior will be dealt with swiftly and could result in loss of premiums and ability to join the clubs and present at the fair in the future. Doudna noted that even though they all check mark the fair code of ethics box before processing to the payment section of the fair entry program, addressing in a letter format and possibly at their club meeting is a way to remind them of the consequences of their actions.

Bill Pay; Fair Convention registration fees and hospitality room donation to be reimbursed to Doudna, City Utilities, WE Energies, Premier Coop, Genuine Telecom, Homesteaders, Century Link, Veolia Ag and Veolia HHW. Motion by Gald to approve the bills, second by Koch, motion carried.

Next Fair Board Meeting will be Wednesday, December 20th, at 5pm.

Motion by Peters to adjourn, second Gald, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator