

May 16th, 2018
Fair & Recycling Committee Meeting

Present: Buford Marshall, Kerry Severson, Brad Wegner, Scott Gald, Richard Wastlick, Van Nelson, Carla Doudna, Sandy Campbell, Dr. Mike Bradford

Absent: J. Koch

Meeting called to order at 5:00pm by B. Marshall.

Affirmation of public notice, Doudna gave proof of notification.

Motion to approve the public notice and 23 point agenda by Wastlick, second by Nelson, motion carried.

Motion by Wastlick to approve the minutes for March meeting, second by Severson, motion carried. B. Marshall also noted that the April meeting was cancelled until the Committee could be appointed.

No Citizen Comments.

B. Marshall requested the nomination of Committee. Motion by Severson, second by Wastlick that B. Marshall be nominated as Chair of the Committee. Hearing no further nominations, nominations for the office of "Chair" was closed, motion to appoint B. Marshall carried. Motion by B. Marshall, second by Wastlick, that Severson be nominated for Vice Chair of the Committee. Hearing no further nominations, nominations for the office of "Vice Chair" was closed, motion to appoint Severson carried. Motion by B. Marshall, second by Severson, that Wastlick be nominated for back-up Secretary when Coordinator is not present. Hearing no further nominations, nominations for the office of "Back-up Secretary" was closed, motion to appoint Wastlick carried.

Dr. Mike Bradford addressed the committee including a hand out (attached). Dr. Brady and his clinic has been assisting the Fair for over 40 years, free of charge. He discussed concern with vet check being 2 days and would like to see it down to 1 day which would address his concern regarding the length of time the animals spend at the fair and would assist in helping free up his staff for that day. He also discussed that they will no longer be placing any ID tags on animals at the fair and asked the Committee to redesign the Vet-Check set up to include a pull off lane where those in violation will be moved out of line to keep the flow moving. No additional time will be added to the check in service for those people so all parties should plan accordingly and have all items completed before getting in line for Vet Check, including paperwork. He would also like to see a separate page set up in the Fairbook for the Richland County Fair requirements vs the State requirements since there is some variation. Doudna stated that she would meet with Adam Hady and Sandy Campbell to review these requests and schedule a meeting with them and Dr. Bradford so we can make a plan to accommodate his concerns and requests. Updates will be provided at the next meeting by Doudna.

Neal Anderson from the Meat Animal Sale Committee presented the projected projects that they would like do this summer over 3 Saturdays with the money raised at the 2017 Meat Animal Sale. They are as follows;

- \$600 for Poultry Carriers
- \$4400 for upgrade to electricity in Sheep Barn
- \$1200 to run water (overhead) half way down the Dairy Barn and repair manure pits

- \$1800 for bleachers in the poultry and rabbit barn
- \$2000 for the beef and swine area with lighting by wash racks with electrical at south end of milkhouse

This totals \$10,000 of the \$10,500 raised by the Meat Animal Sale Committee with \$500 to remain in the account and used in the future. All paperwork will be provided to the fair office on work done with receipts so there is documentation in the office for any inquires. Motion by Severson to approve all work presented, second by Wastlick, motion carried. Doudna discussed with Neal the \$1500 that we have in donations for the livestock barn and asked if the Meat Animal Sale Committee would consider reallocating \$1500 from the livestock barn to the dairy barn for issues with the inside and outside baseboards, replacement of 3 overhead lights and door at end of building that is sagging. Neal felt that wouldn't be an issue but would present that to the Sale Committee at their next meeting. Doudna stated she would reach out to Earl Wallace regarding the request as well. Motion by Gald to issue a check from Fund 33 where those donations were placed, payable to the Meat Animal Sale Committee and having copies of all work done with receipts, second by Severson, motion carried.

Discussion on plans the Dairy Breakfast has for June 10. Doudna reviewed the work and buildings they will be doing and the requests that need to be handled by the Committee and Warren regarding the grounds. Doudna will be there part of the day as representation of the Fair Office.

Doudna updated Committee regarding the wetland study the DNR is requiring before the road is placed. Kenny Anderson and Duane Simonson have been assisting with that and will communicate with Jeff Schure regarding any other needs Jeff may have so we can move forward with it. Doudna presented the estimated quotes from Wanless Excavating, Olson Trucking and the Richland County Highway Department. Motion by Wastlick to move forward with the project once the DNR gives approval and work with Olson Trucking since that was the lowest bid, with all project (road and lighting) invoicing to be done from Fund 33 and that the light project will be done once the road is completed, second by Severson, motion carried

Discussion of grounds regarding Mayhem. Marshall will call Bryan and Doudna will send a follow up email on items the Committee requested be completed. Gald will work on the track and have the loads of screening invoiced directly to 4 Season of Fun and any other billable items used for repair.

B. Marshall will talk with Victor regarding the process we must follow for advertising and selling the tractor and mower on Wisc Surplus.

Financials were provided on all three funds to each member for review. Doudna will try to set up meeting with Kirkpatrick to review accounting of each fund.

Doudna will get a burn permit for the fairgrounds spring clean-up.

Doudna discussed the need for charging any food vendors that M. McCauley would find for the kayak port area. Gald recommended that for this year we wave the fee but still require all the permits that they will need for operation, second by Wastlick, motion carried.

Wastlick will meet with Doudna in June to review pending updates to the fairgrounds rental contract. A draft will be presented at the next committee meeting.

Doudna also discussed the needed ordinance for no type of weapons discharge on the fairgrounds. Doudna asked to continue contact with Southwick to get this moving forward. Motion by Nelson to allow Doudna to

act on behalf of the Committee regarding what information Southwick may need to get this moving forward, second by Wegner, motion carried.

Discussion on ideas for the fair were reviewed. Doudna will look into those and report back in June.

Doudna reviewed the recycling event in May and the upcoming grant. Doudna hopes to have more information on recycling options for the Community and programs we can join. Discussion on changing event to every other year but decision to see how the next few years go with collection and the participation with other employers offering onsite collection for staff. Motion by Wastlick to approve \$250 to the Richland County 4-H Leaders for working on recycling, second by Wegner, motion carried.

Bill Pay; City Utilities, WE Energies, Genuine Telecom, Century Link, Fair Association Dues, , BL Signs, Track Membership, Camping License, Dynamic Recycling (not on list provided but did verbally update Committee) Motion by Gald to pay bills as presented, second by Severson, motion carried.

Next Fair Board Meeting will be held at the Richland County Fairgrounds Conference Room on June 20th, 2018 @ 5pm.

Motion by Wegner to adjourn, second Gald, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator