

June20th, 2018  
Fair & Recycling Committee Meeting

Present: Buford Marshall, Kerry Severson, Brad Wegner, Scott Gald, Richard Wastlick, Van Nelson, Jamie Koch, Carla Doudna, Sandy Campbell, Warren Keys, Shelly Schwieger

Absent: None

Meeting called to order at 5:05pm by B. Marshall.

Affirmation of public notice, Doudna gave proof of notification.

Motion to approve the public notice and 34 point agenda by Wastlick, second by Wegner, motion carried.

Motion by Wastlick to approve the minutes for May meeting, second by Severson, motion carried. Doudna raised some concern that there seems to be some varying information from other parties regarding the work that was approved for the Meat Animal Sale to do. B. Marshall agreed with the concern raised by Doudna. Motion by Wastlick to remove his previous motion in approving the May minutes until verification can be made and relist on the July agenda, second by Severson to follow the motion and guidelines requested by Wastlick, motion carried. Ayes- 7, Nays- 0

No Citizen Comments.

Doudna reviewed the duties expectations from her office and B. Marshall touched on how things have previously worked regarding work days. This included both fair and recycling needs each year.

B. Marshall addressed his concerns regarding proper mowing and grounds work. B. Marshall has set the lawnmower pin at a specific level and requested that it not be moved when mowing the Midway of the grounds nor that grass is mowed into the road area on the rounds. The parking areas can be mowed a bit differently and pin moved one notch. He reviewed the comments that were received by the Community on how nice grounds looked and wants it to remain that way. Severson asked about getting the trim on the Sheep Barn painted and the trim around the roofing on Building 10, he stated he could donate the paint sprayer, Doudna suggested he could come paint them prior to the fair and she would coordinate the paint needed.

The job description for the Maintenance/Ground Keeper and Storage Coordinator was discussed. Doudna reminded the Committee that there is currently no job description on file for these position and one needs to be created. Gald expressed concern regarding the grounds work and hours Keys is allowed to work per year. Keys stated his allowed time is 600 hours. Severson suggested we start with the description and outline and move to policy from there. Doudna will work on getting a draft typed up for the Committee to review.

S. Campbell presented the changes to the Fairbook. Motion by Gald to approve the presented changes, second by Wegner, motion carried.

Dr. Bradford presented at the May meeting his request in changes that be made for the fair. Doudna updated the Committee on a meeting she had with Dr. Bradford, Adam Hady and Sandy Campbell involving the requests. Motion by Severson to move forward with the requests of Dr. Bradford, second by Gald, motion carried.

Doudna reviewed the previous suggestions regarding the continued work on the grounds contract and the possible changes. Suggestion by Wastlick to type out the suggested changes for the Committee can see what was and is being suggested so the contract can be forwarded to Attorney Southwick.

Doudna reviewed the awards being given at the Fair on Friday by Ron Fruit. Severson to work on information to be read and presentation of plaque.

Doudna presented the letter to be sent to all species exhibitors and copy of new code of conduct. Severson expressed concern that the exhibitors are removed from participating if the parents violate the code of conduct. Doudna agreed but also explained that with the issues at the 2017 Richland County Fair examples need to be made of what won't be excepted and that parents need to be setting good examples. Motion by Gald to approve letter and code of conduct, second by Nelson, motion approved.

B. Marshall reviewed the concerns of the ruts made by all at the last 3 events. Gald suggested using gravel to fill them verses dirt, Marshall will work on getting those in the parking areas filled. There were some issues regarding the outages at the Rodeo, Gald updated the committee.

The Committee discussed running the food and beer stand again but several expressed concern regarding the funds raised. All members will work on looking for volunteers so that the Committee Members aren't locked into the stand all day. This will again be discussed at the July meeting. Severson stated he will again need to get an updated license for serving.

Marshall reviewed some of the work days that will be coming up for the 2018 Fair with the new Committee Members.

Doudna again reviewed the hours for August and September with the possible need into early October with the Committee given there are two new members. Motion by Wegner to approve additional hours for Doudna, second by Wastlick, motion carried.

Gald gave updates on the placement of the Kayak Port.

Doudna reviewed the pending new website for fairgrounds camping. Motion by Gald for Doudna to work with IT Department to get that implemented, second by Wegner, motion carried.

Doudna presented the program request by the Brewer Public Library for their Kids Summer Program. Given that the Science Alliance is no longer available they found another group to present for the kids and will incorporate recycling. Motion by Gald to have the program paid for by the Fund 57, second by Wegner, motion carried.

Doudna presented the Municipalities Recycling Checks to be issued. Motion by Gald, second by Severson to approve the presented request, motion carried.

Doudna reviewed the current year recycling plans and the pending plans for 2019. Wastlick suggested we contact the company that provided dumpsters for Farmers a few years ago, Doudna will reach out to them.

Discussion on Fund 68 & 33. Doudna expressed concern regarding the new amended resolution for Fund 33 and the need to have it worded correctly so grounds projects can be done and use the funds properly that have been donated for that. Motion by Gald for Doudna to work with Attorney Southwick on getting that changed, second by Koch, motion carried. The Committee also discussed the transfer of money from Fund 68 back into Fund 33.

Doudna reviewed the fair funds as sent for the month.

Marshall will discuss with Victor the steps needed to be taken for proper advertising “for sale” items.

Doudna reviewed the current money granted to the Richland County Fairgrounds from the FEMA application for the 2017 flooding. Review of the guidelines and process of documentation was discussed so we are assured of not violating any rules set forth by FEMA.

Shelly Schweiger discussed grounds work the Beef Producers would like to do prior to the fair. The topic of lights were discussed and Gald suggested that they wait until he can get the quotes for the bulbs if the Fairgrounds purchased them in bulk. Gald will also talk with Pete Mathews.

Doudna discussed the hail damage done to the buildings and the process that needs to be taken for repair.

Doudna presented the example of the weapons ordinance for the grounds sent by Attorney Southwick. Motion by Wastlick to approve the need of the presented ordinance and to review wording and other suggestions at future meeting, second by Koch, motion carried.

Koch discussed need to locate another sled for the pulls at the fair. He will work on that and discuss at next meeting. Doudna discussed a new children’s show for the 2018 fair, puppets show and balloon animals, the cost is \$375. Motion by Gald to approve, second by Wastlick, motion carried.

No Coordinators report presented.

Motion to approve bill pay by Gald, second by Nelson, motion carried.

**Next Fair Board Meeting will be held at the Richland County Fairgrounds Conference Room on July 18<sup>th</sup>, 2018 @ 5pm.**

Motion by Wegner to adjourn, second Severson, motion carried.

Respectfully submitted,

**Carla Doudna**

Carla Doudna, Fair & Recycling Coordinator