

May 20, 2020  
Fair & Recycling Committee Meeting

Present: Scott Gald, Kerry Severson, Jamie Koch, Peg Kaul, Van Nelson, Carla Doudna, Sandy Campbell, Jason Kleppe, Marty Richards, Jasen Glasbrenner, Warren Keys, Via WebEx was Clint Langreck, Rose Kohout, Barb Scott and Jason Marshall

Meeting called to order at 5:02 p.m. by Carla Doudna, Fair & Recycling Coordinator.

First order of business is election of officers. Carla Doudna asked for nominations for Chairman, motion by Scott Gald to nominate Kerry Severson for chairman, second by Peg Kaul. Carla Doudna asked for any other nominations, none were presented. Motion by Scott Gald to cast a unanimous ballot for Kerry Severson as chairman, second by Peg Kaul, motion carried. Kerry Severson continued meeting at Chair.

Kerry Severson, asked for nominations for Vice Chairman, motion by Peg Kaul to nominate Scott Gald for Vice Chairman, second by Van Nelson. Kerry Severson asked for any other nominations, none were presented. The motion by Peg Kaul to cast a unanimous ballot for Scott Gald as vice chairman, second by Van Nelson, motion carried.

Affirmation of public notice, Doudna gave proof of notification. Motion to approve the public notice and 21-point agenda by Gald, second by Nelson, motion carried.

No Minutes presented for February and the meetings for March and April were cancelled due to COVID-19.

Citizen Comments; None.

Richland County Administrator, Clint Langreck and Rose Kohout, Richland County Health Officer discussed the 2020 Richland county Fair. Clint read the recommendation to the Fair Committee, at this current time it is recommended that the 2020 Fair not be held. After basic discussion Doudna requested if we could wait and see where everything was with COVID-19 on June 15<sup>th</sup>, 2020. Doudna explained that that would be the absolute final date needed for a decision based on all the commitments we have for the fair, Clint agreed and stated we could review again at the June meeting. Doudna had previously submitted requests to Clint and Rose for the use of the grounds; pig jackpot show and several dance recitals. At this time the recommendation is those events not take place.

Doudna updated the Committee regarding the regularly scheduled events for 2020.

The Committee reviewed the presents job descriptions for the Maintenance & Storage Coordinator and the Fair Coordinator and Recycling Coordinator positions. Motion by Gald to approve what was presented, second by Nelson, motion approved.

Jasen Glasbrenner, Economic Development Director spoke with the Committee regarding RoverPass and the advantages of going with them for our camping reservations. The cost would be \$15 per month and he reviewed the reach they would have for advertising and the growth we can see with them. Marty Richards, Richland Center Tourism Coordinator also addressed the changes within the that department and the goals of working with us to promote the grounds. Glasbrenner reviewed the website that we would need, Doudna asked Barb Scott to talk about this. After some discussion it was decided to go with

richlandcountycamping.com and that RoverPass would work with that. Motion by Gald to request the purchase of richlandcountycamping.com from the County Board, go with RoverPass and review in one year, and to work with the City if they help pay for the site, second by Kaul, motion carried. Doudna had Barb Scott review the options of additional WIFI at the grounds, it was determined at this time not to offer this and can review in the future.

Gald reviewed the completion of the lighting project.

Doudna updated the Committee on the information regarding Building 10. Motion by Gald to move forward with repair of Building 10 and working with Clint on funding that was allotted for the track lighting, second by Severson, motion carried

Doudna updated the Committee on the Compeer Grant that was applied for to update the electrical in the Dairy Barn at the request of Jody Cornell. Doudna noted that there was no request prior to the February meeting and it was requested one day before deadline. Doudna and Cornell met with Scotty Wallace/Wallace Electric and Doudna presented the estimate given of \$3050. Motion by Gald to approve the contract with funds from Fund 33 to cover the amount charged over the Compeer Grant, second by Koch, motion carried.

The Fair Financials were reviewed with no questions.

Doudna reviewed the Recycling Grant that was applied for, amount awarded and presented the check requests for each Municipality and Townships. Motion by Nelson to approve the checks request, second by Kaul, motion carried.

Doudna spoke with the Committee regarding the Wal-Mart card that was cancelled. Per Custer Service the card was cancelled because of inactivity and all minimal use account have been terminated. Doudna asked if she could request a credit card for the office to use as we did the Wal-Mart card. Doudna expressed concern that she would have to purchase the items and then wait for Audit to get reimbursed, petty cash is used for entries so don't want to deplete that cash on hand. Motion by Gald to approve Doudna to ask for a credit card for the Fair and Recycling Office with a limit of \$1000, second by Kaul, motion carried.

Doudna spoke with the Committee regarding a few weeks that will be over the allotted Fair hours of 16hrs per week.

Coordinators Report: Doudna discussed the concerns expressed by Dr. Christine and move towards hosting a Terminal Show in the future. This topic will be reviewed in the Fall with Dr. Christine present and any species groups that wish to participate.

Bill Pay spreadsheet submitted via email to all members. Motion by Nelson to pay the bills as presented, second by Gald, motion carried.

**Next Fair Board Meeting will be held at the Richland County Fairgrounds Conference Room on June 17, 2020 @ 5pm.**

Motion by Gald to adjourn, second Kaul, motion carried.

Respectfully submitted,

*Carla Doudna*

Carla Doudna, Fair & Recycling Coordinator