

August 19, 2020
Fair & Recycling Committee Meeting

Present: Scott Gald, Peg Kaul, Van Nelson, Brad Wegner, Kerry Severson, Jamie Koch, Carla Doudna, Sandy Campbell, Warren Keys

Meeting called to order at 5:00 p.m. by Kerry Severson.

Severson requested a motion to approve the posting of public notice and the agenda. Motion by Wegner to approve, second by Gald, motion carried.

Minutes were presented to the Committee via email prior to meeting. Motion by Nelson to approve the emailed minutes in lieu of printed copy, second by Kaul, motion carried.

No Citizen Comments.

J. Koch hasn't arrived yet so item #6 was delayed to later in the meeting.

Doudna updated the Committee on the recommendation by Health Officer, Rose Kohout regarding the scheduled Wheels of Time event in October. The recommendation was to not host the Wheel of Time given the uptick in cases in Richland County, surrounding areas and Wisconsin as a whole. Motion by Gald to cancel the Wheels of Time at the fairgrounds in October 2020, second by Nelson, motion carried. Doudna had already spoken with Mark Welte on Monday regarding the decision.

Doudna reviewed with the committee the items that 4 Season of Fun has left here on the grounds this year after cancelling their events and disbanding entirely. Doudna spoke with Bryan Myers regarding the purchase of the equipment, they opted to not donate it to the grounds but take the purchase price and donate that to a charitable organization in Richland County. Myers doesn't have a price at this time but will get back to Doudna. Myers will have L&M come remove the semi-trailer located in the Pit area, all the fencing will be moved to the brown shed, lock code and key will be given to use. Motion by Gald to approve Doudna to make the purchase of the equipment up to an undisclosed amount to be paid out of Fund 33, second by Nelson, motion carried. Doudna is aware of amount and will update committee when price has been given.

Gald discussed the tires that were brought to the grounds by Mike Kloe hn some years ago for the pulls and drags. Doudna had Brian from L&M come take a look at them and give a rough estimate of what it would cost to have them removed, his number was about \$3500. Severson would like to have the Committee look at them and see if there are other needs for them with-in the community before Doudna schedules a pick up. Gald reminded the committee of the large plastic tarps that are back there that will need to be disposed of.

Per the Clerk's Office the Maintenance/Storage Coordinator position needed to have hours approved for the new job description that was created. After discussion, Gald made a motion that the position would allot for up to 600 hours per calendar year, second by Wegner, motion carried. Doudna will make that note and submit to Clinton Langreck, Richland County Administrator.

Jamie Koch arrived.

Severson discussed the need for the Committee to set expectations for the Maintenance/Storage Coordinator position, he noted that Doudna must have those along with the job description to enforce policy and

procedure that the County is currently working on. Given this topic and that of item #11, both were looped together in part of the discussion. The Committee had requested that Warren Keys be present, Doudna noted that he would be late given he was haying. The Committee moved to the item #11.

Doudna presented the information given by Simpson Tractor, The Homesteaders Store, St Joseph Equipment and Slama's Lawn & Sport on the purchase price and financing options of a lawnmower vs the yearly rental we have. Doudna also updated the Committee regarding other options being discussed. The Committee is open to the purchase of a mower vs the lease but are not clear if they would like to have Keys continue mowing or hire someone during the mowing season to fulfill that obligation. Motion by Nelson to table until January 2021 or until we know where the Highway Department comes into play, second by Kaul, motion carried.

Warren Keys arrived.

No one on the Committee addressed the expectations to Keys, Doudna spoke up and listed her expectations for that position and what the needs were that he had to meet. Mowing will be done weekly within the grounds, along the side of the road, around the fence lines (inside the track area and ditch line), 1 ½ sections in parking area behind the office, the area where the pavilion is located and two strips on each sides of the road that leads to the kayak port, basically what was discussed before Keys arrived. Gald made note that mowing across the street shouldn't be done right now for camping because we can utilize other areas for that. Doudna also relayed that weed-eating needed to be done along the fence line, all poles, the horse arenas and small bleacher area, all buildings, barns and fence line that surround and are within the grounds. Keys noted that this wouldn't need to be done every time if the weeds are taken care of early on. There was discussion between Keys, Doudna and the Committee, motion by Gald to set the list of expectations listed by Doudna for mowing and weed-eating the grounds, noting there will be weeks that won't need to be mowed with no rainfall and that into September after the fair it will be limited, second by Wegner, motion carried.

Doudna brought up the second part of item #10 regarding the storage items over the fall, winter and spring. Doudna expressed the need to set in place a requirement that all vehicles placed in the Connection Building must bring cardboard to place under the vehicle in case it leaks. Keys thought it would be better to have them bring a pan and to address that on the call, if they showed without one he would have them on hand for a \$10 charge. He and Doudna will work on the verbiage for the lease agreement. Doudna also expressed that items were left well over the allotted time for the money that was collected for the winter storage. Keys stated that those were brought in late because of roofing, Doudna noted it didn't matter that the rental was a flat rate for Oct-April 30, regardless. Gald asked what was in the agreement, Doudna provided, motion by Gald to enforce the leasing agreement with no exceptions unless they are charged, Keys will communicate that information to Doudna as it comes up, noting all items must be removed from storage by April 30 of each year with a 1-week grace period to the following Friday at close of business or additional charges will be placed, second by Wegner, motion carried.

Doudna presented the budget changes that were submitted to Clinton Langreck, Richland County Administrator to cut \$15,000 from the Fund 68 budget. Given Doudna will be passing on the health insurance for 2021 which in turn will change the 2021 budget for Fund 57, Recycling. Doudna provided printed information on how that was changed in Fund 68 & 57 for 2021.

Doudna brought up thoughts on the grandstand events for 2021 with the budget changes, no suggestions from Committee on cuts. Doudna talked about hosting an off fair event in May and/or July, Gald concerned with cost to the grounds and what we don't recoup in the demand charge of utilities. Doudna will work on contract pricing and fees related to grounds rental for future. Doudna also address the need to have the

smaller grandstand placed back at the horse arena. Gald and Koch will work on getting that taken care of this year.

Doudna discussed being contacted by Keith Behling from the Rotary Club regarding the shelter they are looking to donate. Gald and Koch will look at the needs and take care of clearing it all off. The project will be done in 2021.

No one had any questions regarding the 2020 financials.

Doudna updated the Committee on the 2021 calendar. The Electronic Recycling event is tentatively scheduled for Saturday, May 1st, 2021. Doudna will be submitting a grant for the Ag & Household Clean Sweep for the Fall of 2021 with a tentative date for Saturday, October 16th, 2021.

Severson brought up Agenda #6. Severson asked Nelson if he had something to say before a vote was taken on this item. Nelson immediately made a motion to table the agenda item for 6 months as he has been speaking with County Board Chair Brewer and County Administrator Langreck, per Nelson their discussion was that the Committee will be restructured so they aren't taking on any work and that the Committee doesn't need 7 but will have 5 members. He also stated that in this discussion with them the County Board would be issuing funds to the fair for the purpose of hiring those needed to complete the work at the grounds and removing it from the Committee. Gald made a second to the motion, stating since that was what Brewer and Langreck said, he would support that motion. Wegner, Doudna and Kaul both mentioned that they hadn't heard anything about this, Wegner asked Nelson when this committee would be changed to a non-working committee, when County funds would be given to hire staff needed for the work, Nelson again stated that the County is doing this for 2021 so we didn't need another citizen member. Doudna questioned the Committee number size and he reiterated again that we will have 5 members and didn't need 7 members, she also noted to the Committee that she offered to decline the family health insurance coverage for 2021 at an additional expense with her husband's policy in order to provide some budget cuts for this department. Doudna noted that if this was the case she will be taking the coverage, Nelson stated that regardless of the cost the County will have to pay for it, Severson called for all in favor, Wegner opposed, motion carried.

Coordinators Report: Warren Keys has requested a work day to help close down the grounds, Doudna questioned that given the last agenda item. Nelson offer his help and asked for a copy of the to-do list. Doudna stated she will be reaching out to Administrator Langreck regarding that information Nelson provided.

Bill Pay spreadsheet submitted via email to all members. Doudna noted there is one additional item to pay that wasn't listed on the sheet; City Utilities \$99.64. Motion by Wegner to pay the bills as presented with addition, second by Gald, motion carried.

The Committee noted that the next meeting will be determined by the Office Coordinator given she is aware of what items will need to be addressed. When the meeting is scheduled it will continue to be held at the Richland County Fairgrounds Conference Room.

Motion by Nelson to adjourn, second Wegner, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator