

RICHLAND COUNTY

Fair & Recycling Committee

NOTICE OF MEETING

Please be advised that the Richland County Fair & Recycling Committee will convene at 5:00 p.m., Wednesday, January 19th, 2022 in the Fair and Recycling Office Conference Room, located on the Richland County Fairgrounds at 23630 CTH AA, Richland Center, Wisconsin.

AGENDA

1. Call to order
2. Affirmation of Public Notice
3. Approve Agenda
4. Approve Minutes
5. Review Fair Convention
6. Discuss & Approve 2022 Fair Entertainment, Contracts and forward to County Attorney
7. Discuss Simpson Dixie Chopper Leasing Agreement
8. Discuss & Approve plans for mower purchase
9. Discuss & Approve continued lighting project for Fund 75
10. 2021 YTD Financials
11. Recycling Department
12. Coordinators Report
13. Review & Authorize Payment of Bills
14. Schedule next meeting
15. Adjourn

cc: Committee Members, Richland Observer, WRCO, UW Extension, County Clerk, Courthouse Bulletin Board, Marty Brewer, Clinton Langreck, Cheryl Dull

November 29, 2021
Fair & Recycling Committee Meeting

Present: Scott Gald, Kerry Severson, Danielle Cooper, Peg Kaul, Van Nelson, Carla Doudna, Buford Marshall, Sandy Campbell, Gary Deaver

Meeting called to order by Severson at 5:00pm.

Severson requested a motion to approve the posting of public notice and the agenda. Doudna verified posting was made. Motion by Kaul to approve, second by Cooper, motion carried.

Severson asked for confirmation that all members received the minutes via email, with no additions or correction suggested, requested a motion for acceptance. Motion by Gald to approve minutes presented with no additions or corrections, second by Kaul, motion carried.

No citizen comments.

Doudna presented the 2022 events and their current list of events. Motion by Nelson to approved the list presented and that any additional entertainment or activates for those events will come back for approval prior to hosting, second by Gald. Motion carried.

Doudna updated the Committee to the misunderstanding she and the 4-H Leaders had regarding the old VFW Building. Doudna stated that they don't wish to take it over just be able to continue with another 5-year fair time rental and that the County would remain responsible for insuring it. Severson stated an amendment to rescind the motion from the previous meeting would be needed. Motion by Gald to rescind the previous meeting motion regarding the 4-H Leaders taking over the Old VFW Building to accepting the requested 5-year lease during the fair with the County insuring it, second by Nelson. Motion carried.

Doudna presented the Ax Throwing contract. Motion by Gald to bring them back for the 2022 Fair and the deposit be made, second by Kaul. Motion carried. Doudna presented the contract for Half Twisted Half Knot contract. Motion by Gald to bring him back for 2022 and make any required deposits, second by Kaul. Motion carried. Doudna presented the 2 year Hard Hit Promotions Demo Contract for a Saturday Night Demo at the Fair. Motion by Nelson to approve the contract and the event day change to Saturday evenings, second by Cooper. Motion carried. Doudna presented the Southwest Puller contract. The Committee asked that Doudna see what's available for entertainment at the Fair Convention in January before a commitment will be made on bring back the Pulls. The Committee has concern with the surrounding area Pulls and not having the attendance versus the cost it will be to host the Pulls. Doudna will check to see if the Eliminated is available for a Friday night show at 7pm and will bring information requested to next meeting. Doudna presented the needs of volunteers and staffing for the 2022 Fair. Motion by Gald to move forward with presenting this to Administrator Langreck and hiring who will be needed to staff them using projected funds that will be remaining from 2021 revenue, second by Nelson. Motion carried. Doudna presented the updated sanctioned clubs for documentation purposes. Motion by Copper to approve the presented list and file in the office for future reference, second by Nelson. Motion carried.

Doudna presented the information collected regarding the lease from Simpson for a new Dixie Chopper Mower, 2-year lease at \$5000 and a continued lease with the same skid steer for \$1000 per year. Motion by Gald to approve the lease, second by Kaul. Motion carried.

Doudna presented the two applicants, Gary Deaver and Sandy Campbell, that applied for the vacant Citizen Member Committee Seats. Motion by Gald to accept both applicants to fill the two seats and to send that recommendation to Administrator Langreck and the County Board, second by Cooper. Motion carried.

No questions or concerns on the YTD Financials.

Doudna spoke about the event in May 2022 and the schedule of two 50-yard dumpsters for the grounds.

No Coordinators report.

Bill Pay. Spreadsheet was emailed to all members, Doudna presented an updated sheet listing informational items such as; deposits and pending invoices. Motion by Gald to approve the bills presented, second by Kaul, motion carried.

Next Fair Board Meeting will be held at the Richland County Fairgrounds Conference Room on Wednesday, January 19, 2022 @ 5pm.

Motion by Gald to adjourn, second Severson, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
33 COUNTY FAIRGROUNDS DONATIONS							
5686 COUNTY FAIRGROUNDS							
0000 PROJECT							
5960 TRACTOR PULL CALENDAR RAFFLE	0.00	0.00	0.00	0.00	0.00	0	
5999 BILLS - NO LINE DETAIL	0.00	0.00	0.00	2,490.00	2,490.00-	9999	-----!!!!
6001 WPPI	0.00	0.00	0.00	0.00	0.00	0	
6007 GRANTS	0.00	0.00	0.00	0.00	0.00	0	
6008 GRND RPR/IMPRVMNT DONATIONS	0.00	0.00	0.00	11,460.00	11,460.00-	9999	-----!!!!
6009 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00	0	
6010 FOOD/BEER GARDEN	3,000.00	0.00	0.00	2,463.64	536.36	82	-----
TOTAL: PROJECT	3,000.00	0.00	0.00	16,413.64	13,413.64-	547	-----!!!!
TOTAL: COUNTY FAIRGROUNDS	3,000.00	0.00	0.00	16,413.64	13,413.64-	547	-----!!!!
5920 TRANSFERS TO OTHER FUNDS							
0000 PROJECT							
1731 TRANSFER TO COUNTY FAIR FUND	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: COUNTY FAIRGROUNDS DONATIONS	3,000.00	0.00	0.00	16,413.64	13,413.64-	547	-----!!!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
33 COUNTY FAIRGROUNDS DONATIONS							
4100 TAXES							
0000 PROJECT							
4111 GENERAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0
4800 MISCELLANEOUS REVENUES							
0000 PROJECT							
4840 OTHER MISCELLANEOUS REVENUE	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0
4841 TRACTOR PULL CALENDAR RAFFLE	0.00	0.00	0.00	0.00	0.00	0.00	0
4853 WPPI	0.00	0.00	0.00	0.00	0.00	0.00	0
4854 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0
4855 GRN RPR/IMPRVMNT DONATIONS	0.00	0.00	0.00	0.00	4,400.00	4,400.00-	9999 -----!!!!
4856 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
4857 FOOD/BEER GARDEN	0.00	0.00	0.00	0.00	5,144.51	5,144.51-	9999 -----!!!!
TOTAL: PROJECT	3,000.00	3,000.00	0.00	0.00	9,544.51	6,544.51-	318 -----!!!!
TOTAL: MISCELLANEOUS REVENUES	3,000.00	3,000.00	0.00	0.00	9,544.51	6,544.51-	318 -----!!!!
4900 OTHER FINANCIAL SOURCES							
0000 PROJECT							
4929 TRANS FM CTY FAIR FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COUNTY FAIRGROUNDS DONATIONS	3,000.00	3,000.00	0.00	0.00	9,544.51	6,544.51-	318 -----!!!!

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
57	SOLID WASTE & RECYCLING PROG						
5730	SOLID WASTE & RECYCLING PROG						
0000	PROJECT						
5111	0.00	0.00	0.00	0.00	0.00	0	
5112	9,810.67	0.00	1,833.39	10,294.77	484.10-	104	-----
5141	1,500.00	0.00	60.00	405.00	1,095.00	27	--
5151	865.27	0.00	144.86	818.54	46.73	94	-----
5152	662.22	0.00	123.76	696.99	34.77-	105	-----
5153	0.00	0.00	0.00	0.00	0.00	0	
5154	0.00	0.00	0.00	0.00	0.00	0	
5155	7.04	0.00	0.82	6.06	0.98	86	-----
5161	0.00	0.00	0.00	0.00	0.00	0	
5225	625.00	0.00	0.00	364.56	260.44	58	-----
5248	200.00	0.00	0.00	0.00	200.00	0	
5293	235.00	0.00	0.00	252.00	17.00-	107	-----
5311	200.00	0.00	0.00	233.47	33.47-	116	-----!
5313	0.00	0.00	0.00	0.00	0.00	0	
5319	200.00	0.00	0.00	48.90	151.10	24	--
5324	150.00	0.00	0.00	0.00	150.00	0	
5326	3,500.00	0.00	25.20	2,605.90	894.10	74	-----
5334	300.00	0.00	0.00	0.00	300.00	0	
5335	100.00	0.00	0.00	148.75	48.75-	148	-----!!!!
5336	100.00	0.00	0.00	0.00	100.00	0	
5339	600.00	0.00	7.65	126.07	473.93	21	--
5356	200.00	0.00	14.98	600.95	400.95-	300	-----!!!!
5482	0.00	0.00	0.00	0.00	0.00	0	
5532	4,800.00	0.00	0.00	6,000.00	1,200.00-	125	-----!!
5815	100.00	0.00	0.00	0.00	100.00	0	
5818	1,500.00	0.00	0.00	0.00	1,500.00	0	
5819	0.00	0.00	0.00	0.00	0.00	0	
5963	73,044.80	0.00	0.00	65,168.01	7,876.79	89	-----
5970	0.00	0.00	0.00	0.00	0.00	0	
5978	0.00	0.00	0.00	0.00	0.00	0	
5999	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	98,700.00	0.00	2,210.66	87,769.97	10,930.03	88	-----
TOTAL: SOLID WASTE & RECYCLING PROG	98,700.00	0.00	2,210.66	87,769.97	10,930.03	88	-----
5920	TRANSFER TO OTHER FUNDS						
0000	PROJECT						
1742	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: SOLID WASTE & RECYCLING PROG	98,700.00	0.00	2,210.66	87,769.97	10,930.03	88	-----

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
57 SOLID WASTE & RECYCLING PROG								
4200 INTERGOVERNMENTAL GRANTS AND PROJECT								
4222 ST.AID-SOLID WASTE & RECYCLE	98,700.00	98,700.00	0.00	99,048.07	348.07-	100	-----	
4289 ST AID-EFFICIENCY INCENTIVES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: PROJECT	98,700.00	98,700.00	0.00	99,048.07	348.07-	100	-----	
TOTAL: INTERGOVERNMENTAL GRANTS AND	98,700.00	98,700.00	0.00	99,048.07	348.07-	100	-----	
4800 MISCELLANEOUS REVENUES PROJECT								
5928 RECYCLING OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0		
4900 OTHER FINANCIAL SOURCES PROJECT								
4920 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: SOLID WASTE & RECYCLING PROG	98,700.00	98,700.00	0.00	99,048.07	348.07-	100	-----	

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
68 RICHLAND COUNTY FAIR FUND						
5614 FAIRS AND EXHIBITS						
0000 PROJECT						
5924 FAIREST OF THE FAIR	1,200.00	0.00	0.00	0.00	1,200.00	0
5925 FAIR GRANTS	0.00	0.00	0.00	0.00	0.00	0
5926 ENTERTAINMENT	29,000.00	0.00	0.00	27,820.69	1,179.31	95 -----
5949 PREMIUMS	9,300.00	0.00	0.00	7,725.25	1,574.75	83 -----
5950 RIBBONS, TROPHIES AND ENTRY	2,000.00	0.00	0.00	1,355.25	644.75	67 -----
5970 CONTRACT SERVICES	0.00	0.00	0.00	125.00	125.00-	9999 -----!!!!
5982 SCHOLARSHIPS AWARDED	0.00	0.00	0.00	0.00	0.00	0
5984 STAR SPANGLED EXPENSES	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS - NO LINE DETAIL	16,000.00	0.00	0.00	15,007.00	993.00	93 -----
6000 FLOOD DAMAGE REPAIR	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	120,495.99	0.00	6,219.61	142,066.12	21,570.13-	117 -----!
TOTAL: FAIRS AND EXHIBITS	120,495.99	0.00	6,219.61	142,066.12	21,570.13-	117 -----!
5920 TRANSFERS TO OTHER FUNDS						
0000 PROJECT						
1710 TRANSFERS TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0
1742 TRAN TO INS REIMBURSE FUND	0.00	0.00	0.00	0.00	0.00	0
1769 TRAN TO CTY FAIR DONATION FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: RICHLAND COUNTY FAIR FUND	120,495.99	0.00	6,219.61	142,066.12	21,570.13-	117 -----!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
68	RICHLAND COUNTY FAIR FUND						
4100	TAXES						
0000	PROJECT						
4111	15,000.00	15,000.00	0.00	15,000.00	0.00	100	-----
TOTAL: PROJECT	15,000.00	15,000.00	0.00	15,000.00	0.00	100	-----
TOTAL: TAXES	15,000.00	15,000.00	0.00	15,000.00	0.00	100	-----
4200	INTERGOVERNMENTAL GRANTS AND						
0000	PROJECT						
4262	0.00	0.00	0.00	0.00	0.00	0	
4288	0.00	0.00	0.00	0.00	0.00	0	
4299	0.00	0.00	0.00	50.13	50.13-	9999	-----!!!!
TOTAL: PROJECT	0.00	0.00	0.00	50.13	50.13-	9999	-----!!!!
TOTAL: INTERGOVERNMENTAL GRANTS AND	0.00	0.00	0.00	50.13	50.13-	9999	-----!!!!
4500	PUBLIC CHARGES FOR SERVICES						
0000	PROJECT						
4441	0.00	0.00	0.00	0.00	0.00	0	
4590	36,000.00	36,000.00	0.00	38,525.00	2,525.00-	107	-----
4591	0.00	0.00	0.00	0.00	0.00	0	
4592	4,000.00	4,000.00	0.00	9,781.00	5,781.00-	244	-----!!!!
4593	0.00	0.00	0.00	0.00	0.00	0	
4594	5,500.00	5,500.00	0.00	5,422.69	77.31	98	-----
4595	0.00	0.00	0.00	0.00	0.00	0	
4596	60.00	60.00	0.00	0.00	60.00	0	
4597	4,000.00	4,000.00	0.00	2,598.04	1,401.96	64	-----
4598	0.00	0.00	0.00	187.08	187.08-	9999	-----!!!!
4599	250.00	250.00	0.00	0.00	250.00	0	
4600	500.00	500.00	0.00	600.00	100.00-	120	-----!!
4601	1,650.00	1,650.00	0.00	2,525.00	875.00-	153	-----!!!!
4602	12,900.00	12,900.00	441.00	16,027.23	3,127.23-	124	-----!!
4603	2,000.00	2,000.00	0.00	950.54	1,049.46	47	----
4604	15,500.00	15,500.00	0.00	17,212.09	1,712.09-	111	-----!
4605	2,910.99	2,910.99	0.00	3,673.30	762.31-	126	-----!!
4606	625.00	625.00	0.00	100.00	525.00	16	-
TOTAL: PROJECT	85,895.99	85,895.99	441.00	97,601.97	11,705.98-	113	-----!
TOTAL: PUBLIC CHARGES FOR SERVICES	85,895.99	85,895.99	441.00	97,601.97	11,705.98-	113	-----!
4800	MISCELLANEOUS REVENUES						
0000	PROJECT						
4822	4,500.00	4,500.00	0.00	6,000.00	1,500.00-	133	-----!!!!
4840	15,100.00	15,100.00	0.00	3,249.80	11,850.20	21	--
4851	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	19,600.00	19,600.00	0.00	9,249.80	10,350.20	47	----
TOTAL: MISCELLANEOUS REVENUES	19,600.00	19,600.00	0.00	9,249.80	10,350.20	47	----
4900	OTHER FINANCIAL SOURCES						

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
68 RICHLAND COUNTY FAIR FUND						
4900 OTHER FINANCIAL SOURCES						
0000 PROJECT						
4920 TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	15,000.00	15,000.00-	9999 -----!!!!
4922 TRANSFER FROM CONTINGENCY FU	0.00	0.00	0.00	0.00	0.00	0
4941 TRAN FM CO FAIRGROUND DONAT	0.00	0.00	0.00	0.00	0.00	0
4949 TRANS FM CAPITAL PROJECTS FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	15,000.00	15,000.00-	9999 -----!!!!
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	15,000.00	15,000.00-	9999 -----!!!!
TOTAL: RICHLAND COUNTY FAIR FUND	120,495.99	120,495.99	441.00	136,901.90	16,405.91-	113 -----!